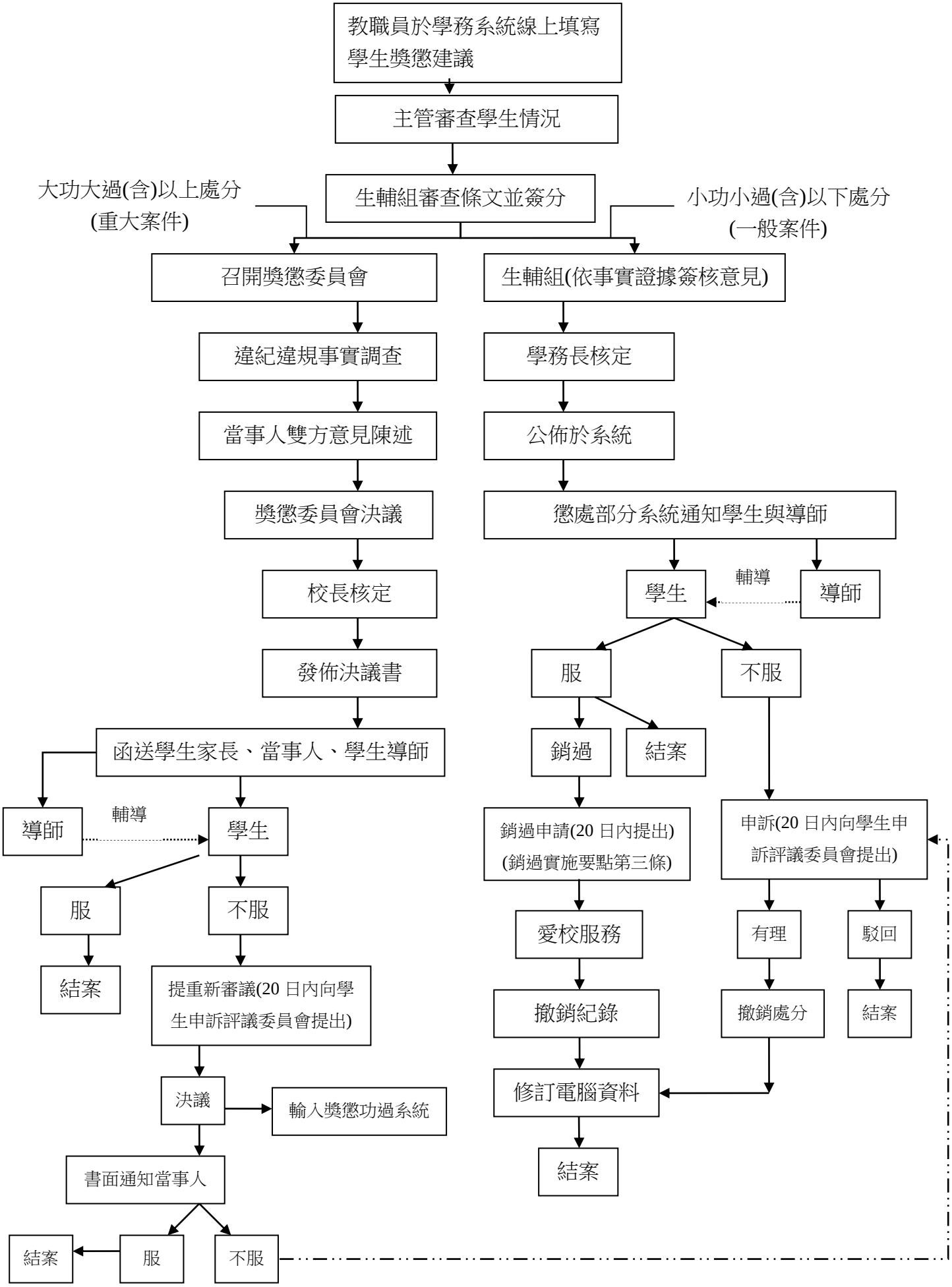國立中央大學 學生獎懲處理流程